

Campsite Rules

We'd like to make you familiar with the most important matters, so that you will feel comfortable at Castle Rieneck campsite. Please treat the following as "**rules of the game**" for getting along with each other.

● On **arrival**, your **campsite** will usually be available from **1:00 PM**. Please report your **final number of participants** to the office as soon as you arrive, and hand in a **list of participant names and ages**. A member of the team will show you your site, give you information and make you acquainted with our rules.

● **Office hours:** **Monday - Friday** **7:30 -12:30**
 Weekends/ Holidays **9:00 - 10:30**
 – other times by arrangement.

● Your **contact people** are our administrator **Anita Burkart**, the Castle Manager **Pit Kallmeyer**, the head of the Programme Office **Johanna Fäth**, the domestic manager **Sabine Schieber** and other **staff**. They will help you with all questions or requests relating to your stay (provision of equipment, cooking, activity programme, tower tours, campfires).

● **Equipment:**

The following equipment can be borrowed/ hired from us:

- Tents (hire, enquire in advance)
- Tent poles (for yurt/ tipi type tents), pioneering poles (free, as appropriate for group size)
- Tables, benches (free, as appropriate for group size)
- Gas stove (hire, enquire in advance), gas bottles (according to use)

All equipment borrowed must be given back in its original condition. Any damage must be shown to the Castle Office.

● **Pitching camp:**

The bound road may only be used for loading and unloading on arrival/ departure, with the castle team's permission. Grassed areas are taboo to all vehicles. Cars must be removed from the camping area immediately after unloading. Please only pitch your tents, make your kitchen etc on the area which has been set aside for you. Roads/ paths may not be blocked or built on!

Please note that the digging of pits and fireplaces is NOT allowed. Fire altars or raised fireplaces are allowed, as long as this does not damage the grass.

● **Parking:**

The two signed car parks below the castle are available for your use. Please park so that the **fire brigade access route** is not blocked: so, don't park in front of the **No Parking ('Halteverbot') sign, or in front of a red-and-white barrier**. On the upper car park, please don't block the **staff parking spaces** or the **garage entrance** on the lower. In these cases, we might be forced to have your car towed away at your expense!

● If you wish - and they are not already booked by house guests - to use the **communal rooms** (e.g. Knight's Hall, Arched Cellar, chapel, workshop, disco) in the castle or in the sanitary building's cellar this must be agreed with us. All rooms must be returned in perfect condition. If activities took place at night, the room must be cleared by 9:00 AM on the following day.

● **Lights out/consideration for others:** We ask you to keep noise to a minimum during the period between 10:00 PM and 7:30 AM. During the day, any electronic musical equipment (e.g. ghetto blasters) should only be played at a low volume. Please show consideration for neighbouring groups and the locals! They must be switched off at night. Large stereo systems, fridges, microwaves, ovens are not allowed. Exceptions only possible with explicit permission from the Castle management, obtained well in advance.

● **Cooking:**

We recommend that you cook on gas. Please keep your camp kitchen hygienic enough to safeguard the health of all participants at all times.

There are limited refrigeration facilities for perishable foodstuffs, which can be used if arranged.

Fresh meat and bread can be ordered through the Castle. Bills to be settled directly with the suppliers.

If agreed in advance, it is possible to rent a kitchen including equipment.

● **Rubbish:** Please help prevent rubbish heaps! **Thorough sorting of rubbish** is essential if we - and you - are to avoid additional costs, and wasting recyclable material. We sort rubbish into: **paper, plastic, other, tins, glass**, as well as **scraps** and **compost**. Please dispose of all rubbish daily **by type**

in the large bins in front of the Castle gate between 9:30 and 10:30 AM. A member of staff will open the containers and help you sort.

● **Relationship between the castle and the campsite:**

Communal facilities such as the sports field, castle courtyard, kiosk, table-top football game, chess board, telephone, Thick Tower, and the 'Lion's Den' fireplace may be used equally by castle and campsite guests. The interior of the castle is reserved for the use of the house guests, the camping areas for the campsite guests. Exceptions must be arranged.

● On the **campsite grounds** the Scout principle applies: we protect plants and animals. Therefore, no trees or plants may be damaged, for example used as firewood. Only dead, fallen wood may be collected for this purpose! A member of the Castle Staff will be pleased to tell you more. Firewood - in limited quantities - can be bought from the castle.

The **sports field** offers the chance to run about and play - any empty camping areas are supposed to be 'resting' and therefore must not be disturbed!

Climbing the cliff face is forbidden!

Please remember that we have to live with our neighbours: anyone who **throws things into the valley** is endangering human life and will have to leave the site immediately and must reckon with legal action in the civil courts.

● **Telephone:**

Please tell your loved ones at home that Castle guests should only be contacted through the Castle office in case of dire emergency!

● **Post:** Incoming mail can be collected during office hours from the **office**. **Outgoing mail** may be posted in the letterbox next to the programme office. It is emptied daily at 2:00 PM. The yellow post-box in the village is emptied weekdays at 3:15 PM (Mon - Fri)

● **Kiosk:** In the castle kiosk you can buy snack products, sweets, postcards and stamps. In addition, we also carry a wide range of **soft drinks** as well as several kinds of **beer and Franconian wines** at fair prices (sold in accordance with German child protection law!). Drinks and the appropriate glasses may be obtained on a "sale or return" basis, please settle this at the latest right after breakfast on your day of departure. Please refrain from bringing your own drinks into the castle with you! The kiosk **opens** daily about thirty minutes after the start of each meal, other times by arrangement. A **drinks machine** is situated in the corridor between the kiosk and the terrace. All bottles from here or from the kiosk carry a **deposit**.

● **Safety/ First Aid: Fire extinguishers** are located in the sanitary facilities and in the castle entrances. There are **first aid kits** in front of the dining, the kitchen and the workshop. In case of fire, please inform a member of the castle staff at once! You can reach them in the room "Schweiz" (staircase beside the kiosk) or by telephone (**09354-902317**).

● **No smoking/ fire prevention:** All rooms and the sanitary facilities are strict **no-smoking** zones. Equally, naked flames (e.g. candles) are not allowed.

● **Help with cleaning:**

The sanitary facilities must be cleaned daily. This will be done (as a rule in the morning) by camping groups, who will agree a rota with each other and with the help of the castle staff. A sign with the cleaning rota will be displayed in the building. The castle provides detergents etc. for the cleaning of the building, but please bring your own toilet paper, rubbish bags and washing up liquid.

Washing up (including shoes, where necessary!) may only be done in the scrubber outside the building - in no circumstances inside the building!

● **Departure:**

The site must be cleared of rubbish, bits of wood, tent pegs etc.

Borrowed/ rented equipment like tents, tables, benches, poles, gas bottles must be returned to their respective storage areas, in their original condition.

Their return must be confirmed by a member of the Castle Staff on the check-list.

Any damages must be reported in the office.

We thank you for your attention and rely on your help.

Please also observe our General Terms and Conditions.